**Swanland Parish Council** A white swan with a yellow and green border

AI-generated content may be incorrect.

[Clerk@swanlandparishcouncil.gov.uk](mailto:Clerk@swanlandparishcouncil.gov.uk)

Tuesday 29th July 2025

Dear Councillor,

**Ordinary meeting of Swanland Parish Council**

You are hereby summoned to attend a meeting to be held on Monday 4th August 2025, of the Swanland Parish Council in the Village Hall.

The meeting agenda is set out below.

Michelle Hopton

Michelle Hopton

Clerk/RFO

**Agenda**

Cllrs Shepherd, May, Hopton, Brown, Ambler, Boot, Waddington, Kyaing.

Meeting Clerk Michelle Hopton

1. Apologies

To note Members absence

1. Declarations of interest

To remind Members of the need to record the existence and nature of any declarations of interest in relation to items on the agenda, in accordance with the Council’s adopted Code of Conduct.

To consider any non-pecuniary interest/pecuniary interest

1. Minutes of the meeting held on Monday 7th July 2025

To consider approving the minutes as a true and proper record.

1. Public participation

A period of up to 30 minutes for members of the public to make statements or ask questions. Members of the public may be excluded by a resolution of the meeting for specific items which need to be discussed in confidence (e.g. staffing matters, tenders for contracts, some legal issues).

1. East Riding Ward Councillors report.
2. Planning

To consider the following applications received.

1. 19 Manor Road 25/01790/PLF

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=SYD1G6BJMJ000&prevPage=inTray>

1. Highlands 8 Humber View 25/01934/TPO

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=SZ0NQ6BJMX100&prevPage=inTray>

1. 36 West Leys Road 25/01728/TPO

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=SY206VBJMCR00&prevPage=inTray>

1. 16 Westerdale 25/01770/PLF

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=SYAQ81BJMH500&prevPage=inTray>

1. 16 Copper Beech Close 25/01758/TPO

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=SY5648BJMFA00&prevPage=inTray>

1. To receive reports from

Swanland Village Association

Swanland Village Hall

Swanland Playing Fields

Swanland Pond Partnership

Swanland Community Forum

1. Memorial Benches Policy to review policy
2. Privacy Notice to review policy
3. Father Christmas at the Pond
4. Clerks Report
5. Accounts

12.1Payments: £2666.63

12.2 Receipts: £

12.3 Cost Centre Report: Circulated

12.4 Transfer of Money : £2600.00

**12.5 To approve and agree payments: Proposed: Seconded:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Item | Name | Description | Net | Vat | Total | Auth |
| Aug 1 | Clerk | Clerks Expenses | 36.20 | 5.06 | 41.26 |  |
| Aug 6 | Swanland Village Assoc | Newsletter delivery | 74.00 |  | 74.00 |  |
| Aug 7 | Ferriby Shed | Repair to bus shelter fence | 30.00 |  | 30.00 |  |
| Aug 8 | Ferriby Shed | Repair to garden | 55.00 |  | 55.00 |  |
| Aug 9 | PKF Littlejohn LLP | Annual audit | 315.00 | 63.00 | 378.00 |  |
|  | Total |  | 510.20 | 68.06 | 578.26 |  |

**To Note**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Aug 2 | Clerk | Salary | 1384.70 |  | 1384.70 |  |
| Aug 3 | HMRC | Tax and NI | 286.08 |  | 286.08 |  |
| Aug 4 | ERYC | Pension | 398.40 |  | 398.40 |  |
| Aug 5 | Clerk | Refund of phone line | 19.19 |  | 19.19 |  |
|  | Total |  | 2088.37 |  | 2088.37 |  |

1. Co Option discuss applications with a view to co-opting the vacancy

**To note that the next meeting scheduled meeting of Swanland Parish Council will be held on Monday 1st September 2025 commencing at 7pm, in the Village Hall.**