



Swanland Parish Council

Clerk@swanlandparishcouncil.gov.uk

Thursday 21st August 2025

Dear Councillor,

Ordinary meeting of Swanland Parish Council

You are hereby summoned to attend a meeting to be held on Monday 1st September 2025, of the Swanland Parish Council in the Village Hall.

The meeting agenda is set out below.

Michelle Hopton

Michelle Hopton

Clerk/RFO

Agenda

Cllrs Shepherd, May, Hopton, Brown, Boot, Waddington, Kyaing.

Meeting Clerk Michelle Hopton

1. Apologies
To note Members absence
2. Declarations of interest
To remind Members of the need to record the existence and nature of any declarations of interest in relation to items on the agenda, in accordance with the Council's adopted Code of Conduct.
To consider any non-pecuniary interest/pecuniary interest
3. Minutes of the meeting held on Monday 4th August 2025
To consider approving the minutes as a true and proper record.
4. Public participation
A period of up to 30 minutes for members of the public to make statements or ask questions.
Members of the public may be excluded by a resolution of the meeting for specific items which need to be discussed in confidence (e.g. staffing matters, tenders for contracts, some legal issues).
5. Good Neighbours Scheme talk to be given to the council
6. East Riding Ward Councillors report.
7. Planning
To consider the following applications received.
 1. Westwinds Occupation Lane 25/00276/STREM
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=SQWTXVBJHR700&prevPage=inTray>

2. 15 The Paddock 25/02125/PLF
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=SZR9SYBJFQW00&prevPage=inTray>
3. The Gables Kemp Road 25/02215/PLF
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=T07XRIBJG1900&prevPage=inTray>
4. Berriedale Tranby Lane 25/02124/PLF
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=SZR6ZBBJFQR00&prevPage=inTray>
8. To receive reports from
 Swanland Village Association
 Swanland Village Hall
 Swanland Playing Fields
 Swanland Pond Partnership
 Swanland Community Forum
9. IT Policy to consider new policy
10. Data Protection Policy to review
11. Clerks Report
12. Accounts

12.1 Payments: £13890.45

12.2 Receipts: £

12.3 Cost Centre Report: Circulated

12.4 Transfer of Money : £13900.00

12.5 To approve and agree payments: Proposed:

Seconded:

Item	Name	Description	Net	Vat	Total	Auth
Sep 1	Clerk	Clerks Expenses	10.98		10.98	
Sep 6	PWL Direct Debit	Loan on village hall	11354.00		11354.00	
Sept 7	Swanland Village Association	Duck pond grant	30.00		30.00	
	Total		11394.98		11394.98	

To Note salary increase from April 2025 3.2% below figures include back pay

Sep 2	Clerk	Salary	1588.75		1588.75	
Sep 3	HMRC	Tax and NI	413.00		413.00	
Sep 4	ERYC	Pension	474.53		474.53	
Sep 5	Clerk	Refund of phone line	19.19		19.19	
	Total		2495.47		2495.47	

13. To exclude the public to consider resolving to exclude the press and public for consideration of the next item due to the confidential nature.

To note that the next meeting scheduled meeting of Swanland Parish Council will be held on Monday 6th October 2025 commencing at 7pm, in the Village Hall.