**3565 1****. Apologies for absence** Cllr Ambler

**3566 2. Minutes of previous meeting**

**Resolved –** Minutes of the Parish Council meeting held on Monday 2nd October were approved and signed as a true and correct record. Proposed Cllr Brown Seconded Cllr Chinn

**3567 3. Declarations of Interest**

1. **Non-pecuniary interest –** Cllr Shepherd 6.7
2. **Pecuniary interest –** Cllr Hopton 14
3. **Dispensations given to any member of the council in respect of the agenda items –** None.

**3568.4 Open Forum** A resident asked if the Parish Council would be adding comments to the planning portal in connection with the installation of telegraph poles in the conservation area. The Chairman and both Ward Councillor Hopton and Corless explained the current situation and what actions have been taken. A discussion took place regarding the ongoing traffic management plan for the village in particular around the school and the centre of the village which is currently in consultation with affected residents for their comments. A wider consultation will follow.

**3569 5. To Receive the East Riding Councillors Report**. In addition to the updates provided during the open forum with regards to the telegraph poles Ward Cllr Hopton advised that he would be speaking on behalf of the village at the Strategic Planning Committee with regards the Westfield Farm development. At this point a discussion was held including the Councillors regarding several issues of concern regarding this development and it was agreed that the clerk would send an email to the planning committee prior to the meeting. (Ward Cllr Corless stepped out during this discussion)

**3570 6. Planning** *Ward Cllr Paul Hopton did not participate during planning.*

1. Cherry Trees Kemp Road 23/02565/PLF No Objections
2. 8 Stratton Park 223/02782/PLF No Objections
3. Rivendell 25 Hall Park 23/02745/TPO No Objections
4. 55 Mill Rise 23/02788/PLF No Objections
5. Fagus 1 Beech Hill Road 23/02911/TPO No Objections
6. Omya UK Ltd Melton Bottom 23/01302/CME No Objections
7. 24 On Hill 23/01955/PLF Objections
8. Leyland Croft Humber View 23/03096/TPO Objections
9. Beech Hill House Beech Hill Road 23/03211/TPO No Objections
10. The Pavillion Kemp Road 23/02865/PLF No Objections

**3571 7. Delegate Reports**

1. To receive an update report regarding Swanland Village Association. A member advised that the pond clearance day was a success.
2. To receive an update report regarding Village Hall. It was reported that an application for a premises licence has been applied for and notification of this went out with the recent newsletter.
3. To receive an update report regarding Swanland Playing Fields. Cllr Boot gave an update from a recent meeting he had attended and the clerk confirmed she was attending the hand over from the contractors when the works had been completed.
4. To receive an update report regarding Swanland Pond Partnership. Apologies were received by Alyson and an e mail from Alyson was read out which covered several items which included the recent pond clearance day (special thanks to Cllr May) rats, and damage around a drain outside Christ Church. All of which will be actioned.

**3572 8.** **Clerks Report** Most matter had been discussed which including playing fields handover. An update on the 150 bus service was discussed which from early 2024 will be 5 days a week.

**3573.9 Christmas** it was confirmed that the Road Closure application had been approved and that the clerk will be attending a 1 day course on traffic management for community events to enable this road closure. Application for street collection has been applied and awaiting agreement. Lights have best tested and a PAT certificate issued.

**3574.10 Budget** draft budget has been circulated no queries were received therefore this will be carried onto Decembers agenda to agree and approve.

**3575.11 Overview and Scrutiny** it was agreed for the clerk to submit a topic on behalf of the parish council and the topic would be flooding.

**3576.12 Planters outside Christchurch** it was agreed that £250.00 be funded to cover the cost of new planters.

**3577.13 Swanland Village Organisation Meetings** it was agreed that the Parish Council would fund the cost of £55.00 to cover the meeting until August 2024.

***Cllr Hopton left the meeting.***

**3578 14 Accounts**

**14.1 Payments:** £3454.53

**14.2 Receipts**: £nil

**14.3 Cost Centre Report:** Circulated.

**14.4 Transfer of Money :** £3500

**14.5 To approve and agree payments: Proposed:** Cllr May **Seconded:**Cllr Boot

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Item | Name | Description | Net | Vat | Total | Auth |
| Nov 1 | Clerk | Expenses | 38.98 |  | 38.98 | DS |
| Nov 6 | TCV | Annual Pond Work | 1100.00 | 220.00 | 1320.00 | DS |
| Nov 7 | Fisk Printers | Newsletter | 201.00 |  | 201.00 | DS |
| Nov 8 | Swanland Village Association | Newsletter delivery | 74.00 |  | 74.00 | DS |
|  | Total |  | 1413.98 | 220.00 | 1633.98 |  |

**Payments noted**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Nov 2 | Clerk | Salary | 1264.65 |  | 1264.65 | DS |
| Nov 3 | HMRC | Tax and NI | 177.29 |  | 177.29 | DS |
| Nov 4 | ERYC | Pension | 359.42 |  | 359.42 | DS |
| Nov 5 | Clerk | Refund of phone | 19.19 |  | 19.19 | DS |
|  | Total |  | 1820.55 |  | 1820.55 |  |

The meeting closed at:8.50 Next Meeting: Monday 4th December 2023.