**Swanland Parish Council** 

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**Minutes of an Ordinary Meeting of the Council.**

Minutes of the meeting held on 7th May 2025 in Swanland Village Hall.

Members Present: Chair / Person Presiding Cllr Shepherd, Cllrs Ambler, Waddington, May, Brown, Boot and Hopton.

Meeting Clerk: Michelle Hopton

Others in attendance: Ward Cllr Hopton and 4 members of the public.

**Minutes**

3805. 1. Apologies

The following Members were absent from the meeting: Cllrs Kyiang.

3806. 2. Declarations of interest

 The following declarations of Interest were made Cllr Hopton 10.5

3807. 3. Public participation

 Cllr Ambler spoke regarding recent a recent fire in the woodland behind Mill Road and a planning application.

3808. 4. Minutes of the meeting held on 7th April 2025

 Cllr Shepherd proposed, seconded by Cllr Ambler that the minutes be accepted as a true and accurate record of the meeting.

 **RESOLVED:** The minutes were approved as a true and accurate record.

3809. 5. East Riding Ward Councillors report. Ward Cllr Hopton gave updates on current and ongoing matters.

3810. 6. Planning *Cllr Hopton did not participate.*

1. 45 Northfield 25/00785/PLF No Objections
2. 10 West End 25/00545/PAD No Objections
3. Westwinds Occupation Lane 25/00276/STREM No Objections
4. 10 West End 25/00367/PLF No Objections

3811. 7. To receive reports from

Swanland Village Association Updates on litter picking and Swanland Festival. Updates were given on recent and upcoming activities.

 Swanland Village Hall Updates were given.

 Swanland Playing Fields Updates were given from the recent AGM.

Swanland Pond Partnership Updates were given.

Swanland Community Forum No report.

3812. 8.1 **Annual Return It was resolved** to approve the Annual Governance Statement by the members as a whole

 8.2 **Annual Return It was resolved** to approve the Accounting Statement by the members as a whole.

3813. 9. Clerks Report updates were given on the allotments and the council vacancy which can now be co opted.

3814. 10. Accounts

10.1 Payments: £3184.8

10.2 Receipts: £

10.3 Cost Centre Report: Circulated

10.4 Transfer of Money : £3200.00

*Cllr Hopton left the meeting.*

10.5 To approve and agree payments: Proposed: Cllr Shepherd , Cllr Brown seconded.

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| --- | --- | --- | --- | --- | --- | --- |
| Item | Name | Description | Net | Vat | Total | Auth |
| May 1 | Clerk | Clerks Expenses  | 224.13 | 35.83 | 259.96 | DS |
| May 6 | ERNLLCA | Annual membership | 1143.06 |  | 1143.06 | DS |
| May 7 | ERYC | Rent for playing fields | 5450.00 |  | 5450.00 | DS |
| May 8 | Hornsea Men in Sheds | VE/VJ figures | 360.00 |  | 360.00 | DS |
| May 9 | Rialtas | Accounts annual fee | 203.00 | 40.60 | 243.60 | DS |
| May 10 | Vision ICT | Website hosting | 295.00 | 59.00 | 354.00 | DS |
| May 11 | SVA | Newsletter delivery | 74.00 |  | 74.00 | DS |
| May 12 | N Power | Christmas lights | 620.19 | 31.01 | 651.20 | DS |
| May 13 | Zurich | Annual insurance | 759.80 |  | 759.80 | DS |
| May 14 | T C Group | Internal audit | 630.00 | 126.00 | 756.00 | DS |
|  | Total |  | 9759.18 | 292.44 | 10051.62 |  |

**To Note**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| May 2 | Clerk | Salary | 1384.70 |  | 1384.70 | DS |
| May 3 | HMRC | Tax and NI | 286.08 |  | 286.08 | DS |
| May 4 | ERYC | Pension | 398.40 |  | 398.40 | DS |
| May 5 | Clerk | Refund of phone | 19.19 |  | 19.19 | DS |
|  | Total |  | 2088.37 |  | 2088.37 |  |

**RESOLVED:** Noted that the next meeting scheduled meeting of Council will be held on Monday 2nd June in Swanland Village Hall.

Meeting started **7pm** and closed **8.02pm**

Published on **3rd June 2025**

To be completed by the person presiding at the meeting where the minutes are adopted.

**Signed:** ……………………………………………..

**Print Name:** ……………………………………………..

**Print Position:** ……………………………………………..

**Date:**  ……………………………………………..