**Swanland Parish Council** 

Clerk@swanlandparishcouncil.gov.uk

01482 632309

**Minutes of an Ordinary Meeting of the Council.**

Minutes of the meeting held on 7th July 2025 in Swanland Village Hall.

Members Present: Chair / Person Presiding Cllr Shepherd, Cllrs Ambler, Hopton, May, Kyiang and Boot

Meeting Clerk: Michelle Hopton

Others in attendance: 10 members of the public. PC Kelly Edgar.

**Minutes**

**3824. 1. Apologies**

The following Members were absent from the meeting: Cllrs Brown and Waddington.

**3825. 2. Declarations of interest**

The following declarations of Interest were made Cllr Hopton 12.5

**3826. 3. Minutes of the meeting held on 2nd June 2025**

 Cllr Shepherd proposed, seconded by Cllr Ambler that the minutes be accepted as a true and accurate record of the meeting.

 **RESOLVED:** The minutes were approved as a true and accurate record.

**3827. 4. Public participation**

Residents raised questions to PC Kelly Edgar. All queries were answered and updates given were necessary.

**3828. 5. East Riding Ward Councillors report.**

Ward Cllr Hopton gave updates on current and ongoing matters.

**3829. 6. Planning** *Cllr Hopton did not participate*

1. Cedar Cottage 2 Greenacres 25/01457/TPO No Objections
2. Grange Farm Kemp Road 25/01465/TPO No Objections
3. 4 Hall Park 25/01628/TPO No Objections
4. 27 St Barnabas Drive 25/01469/PLF No Objections
5. Land South Of Carlton House 8 West Leys Road 25/01721/PLF Objection

**3830. 7. To receive reports from**

Swanland Village Association Updates on litter picking and Swanland Festival. Updates were given on recent and upcoming activities.

Swanland Village Hall Updates were given including updating website, carpark and maintenance work.

Swanland Playing Fields No updates were given.

Swanland Pond Partnership Updates were given with no concerns at present.

Swanland Community Forum Updates were given on recent and upcoming events.

**3831. 8. Financial Risk Assessment Policy** The policy was reviewed an **it was agreed** that no amendments were required.

**3832. 9. Father Christmas at the Pond event – Martyn’s Law** A discussion took place regarding safety procedures.

**3833. 10. Bus Partnership meeting update** An update was given from Cllr Ambler who attended the event.

**3834. 11. Clerks Report** Clerk gave an update on the Community Speedwatch Scheme.

**3835. 12 Accounts**

*Cllr Hopton left the meeting*

12.1 Payments: £2801.11

12.2 Receipts: £500.00 VE/VJ Day grant

12.3 Cost Centre Report: Circulated

12.4 Transfer of Money : £2800

12.5 To approve and agree payments: Proposed: Cllr Shepherd, Cllr Ambler seconded.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Item | Name | Description | Net | Vat | Total | Auth |
| July1 | Clerk | Clerks Expenses  | 10.98 |  | 10.98 |  |
| July 6 | Deepdale  | Village flowers | 365.83 | 73.17 | 439.00 |  |
| July 7 | Business stream | Allotment water | 56.76 |  | 56.76 |  |
| July 8 | Fisk Printers | News letter | 206.00 |  | 206.00 |  |
|  | Total |  | 637.59 | 73.17 | 712.74 |  |

**To Note**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| July 2 | Clerk | Salary | 1384.70 |  | 1384.70 | MM |
| July 3 | HMRC | Tax and NI | 286.08 |  | 286.08 | MM |
| July 4 | ERYC | Pension | 398.40 |  | 398.40 | MM |
| July 5 | Clerk | Refund of phone | 19.19 |  | 19.19 | MM |
|  | Total |  | 2088.37 |  | 2088.37 |  |

**RESOLVED:** Noted that the next meeting scheduled meeting of Council will be held on Monday 4th August in Swanland Village Hall.

Meeting started **7pm** and closed **8.10pm**

Published on **5th August 2025**

To be completed by the person presiding at the meeting where the minutes are adopted.

**Signed:** ……………………………………………..

**Print Name:** ……………………………………………..

**Print Position:** ……………………………………………..

**Date:**  ……………………………………………..