



Swanland Parish Council

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Minutes of an Ordinary Meeting of the Council.

Minutes of the meeting held on 4th August 2025 in Swanland Village Hall.

Members Present: Chair / Person Presiding Cllr Shepherd, Cllrs Ambler, Hopton, May, Kyang, Waddington, Brown and Boot

Meeting Clerk: Michelle Hopton

Others in attendance: 5 members of the public. Ward Cllrs Hopton and Corless.

Minutes

3836. 1. Apologies

None.

3837. 2. Declarations of interest

The following declarations of Interest were made Cllr Hopton 12.5

3838. 3. Minutes of the meeting held on 7th July 2025

Cllr Shepherd proposed, seconded by Cllr May that the minutes be accepted as a true and accurate record of the meeting.

RESOLVED: The minutes were approved as a true and accurate record.

3839. 4. Public participation

Resident raised a question regarding bikes and scooters at the playing fields. All queries were answered and updates given were necessary.

3840. 5. East Riding Ward Councillors report.

Ward Cllrs Hopton and Corless gave updates on current and ongoing matters which included open spaces, overgrown trees and hedges, planning applications, 20's plenty trial, road works and West Leys Road footpath.

3841. 6. Planning Cllr Hopton did not participate

Initial:

Page

1. 19 Manor Road 25/01790/PLF No Objections
2. Highlands 8 Humber View 25/01934/TPO No Objections
3. 36 West Leys Road 25/01728/TPO noted application withdrawn
4. 16 Westerdale 25/01770/PLF No Objections
5. 16 Copper Beech Close 25/01758/TPO No Objections

3842. 7. To receive reports from

Swanland Village Association Updates on Swanland Festival which had been a success and thanks were given to all involved.

Swanland Village Hall Updates were given including updating website and maintenance work.

Swanland Playing Fields No updates were given.

Swanland Pond Partnership Updates were given with no concerns at present.

Swanland Community Forum Updates were given on recent and upcoming events.

3843. 8. Memorial Bench Policy The policy was reviewed and **it was agreed** that no amendments were required.

3844.9 Privacy Notice The policy was reviewed and **it was agreed** with a slight alteration regarding contact details.

3845. 10. Father Christmas at the Pond event – Martyn’s Law **it was agreed** that the event was not covered by Martyn’s Law and no further action was required beyond reviewing the risk assessment.

3846. 11. Clerks Report Clerk gave an update on the audit which had been received with no findings. Assertion 10 was discussed which comes into effect 2025/20206.

3847. 12 Accounts

Cllr Hopton left the meeting

12.1 Payments: £2666.63

12.2 Receipts: £0

12.3 Cost Centre Report: Circulated

12.4 Transfer of Money : £2600

12.5 To approve and agree payments: Proposed: Cllr Shepherd, Cllr Ambler seconded.

Item	Name	Description	Net	Vat	Total	Auth
Aug 1	Clerk	Clerks Expenses	36.20	5.06	41.26	MM
Aug 6	Swanland Village Assoc	Newsletter delivery	74.00		74.00	MM

Aug 7	Ferriby Shed	Repair to bus shelter fence	30.00		30.00	MM
Aug 8	Ferriby Shed	Repair to garden	55.00		55.00	MM
Aug 9	PKF Littlejohn LLP	Annual audit	315.00	63.00	378.00	MM
	Total		510.20	68.06	578.26	

To Note

July 2	Clerk	Salary	1384.70		1384.70	MM
July 3	HMRC	Tax and NI	286.08		286.08	MM
July 4	ERYC	Pension	398.40		398.40	MM
July 5	Clerk	Refund of phone	19.19		19.19	MM
	Total		2088.37		2088.37	

3848. 13 It was Resolved that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960. No decision on co-option was made and the item was deferred to the next meeting.

RESOLVED: Noted that the next meeting scheduled meeting of Council will be held on Monday 1st September in Swanland Village Hall.

Meeting started **7pm** and closed **8.40pm**

Published on **2ND September 2025**

To be completed by the person presiding at the meeting where the minutes are adopted.

Signed:

Print Name:

Print Position:

Date: