



Swanland Parish Council

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Minutes of an Ordinary Meeting of the Council.

Minutes of the meeting held on 6th May 2026 in Swanland Village Hall.

Members Present: Chair / Person Presiding Cllr Shepherd, Cllrs May, Waddington, Kyaing, Ambler, Hopton, Brown and Boot.

Meeting Clerk: Michelle Hopton

Others in attendance: 3 members of the public. Ward Cllrs Hopton and Corless

Minutes

3964. 1. Apologies

None.

3965. 2. Declarations of interest

The following declarations of Interest were made Cllr Hopton 14.5

3966. 3. Minutes of the meeting held on 8th April 2026

Cllr Shepherd proposed, seconded by Cllr Brown that the minutes be accepted as a true and accurate record of the meeting.

RESOLVED: The minutes were approved as a true and accurate record.

3967. 4. Local Police Update

No update.

3968. 5. Public Participation two questions were raised, firstly about the trees planted on Manor Road which one has died, and secondly about a van parked on the road/verge on Dale Road, both these questions were discussed and dealt with.

3969. 6. East Riding Ward Councillors report Ward Cllrs Hopton and Corless gave updates on current and ongoing matters which included West Leys Road footpath and the possibility of lighting, new bus stop on West Leys Road, footpaths, pot holes, verges, verge parking, and issues with traffic management companies.

3970. 7. Planning *Cllr Hopton did not participate*

1. 11 Meadow Walk no objections
2. 2 Maple Tree Lodge Kemp Road no objections
3. Brannam Lodge 32 West Lewys Road no objections

3971. 8. To receive reports from

Swanland Village Association Updates were given.

Swanland Village Hall Updates were given via the Chair.

Swanland Playing Fields Updates were given from a recent meeting.

Swanland Pond Partnership Updates were given and thanks for those involved in the Spring maintenance day.

Swanland Community Forum next meeting 11th June.

3972. 9 9.1 Annual Return It was resolved to approve the Annual Governance Statement by the members as a whole proposed Cllr Shepherd seconded Cllr Brown

9.2 Annual Return It was resolved to approve the Accounting Statement by the members as a whole proposed Cllr Shepherd seconded Cllr Brown

3973.10 It was agreed that the clerk should send a final written warning letter to unkept allotment tenant.

3974.11 It was agreed to authorise the clerk to submit an application for a grant in connection with Daily Mile footpath at the playing fields. The clerk will also submit applications to ERYC for S106 commuted funds for the improvements. Proposed Cllr Shepherd seconded Cllr May.

3975.12. It was agreed Swanland Parish Council would take over the maintenance monitoring of the defibrillators in the village moving forward.

3976 13. Clerks report no further updates.

3977.14 Accounts

14.1 Payments: £20592.23

14.2 Receipts: £46500.00 half year precept

14.3 Cost Centre Report: Circulated

14.4 Transfer of Money : £20500.00

Cllr Hopton left the meeting.

14.5 To approve and agree payments: Proposed: Cllr Shepherd Seconded Cllr Ambler

Item	Name	Description	Net	Vat	Total	Auth
May 1	Clerk	Expenses	146.65		146.65	
May 6	Swanland Playing fields	Half year grant	10000.00		10000.00	
May 7	Swanland Village Assoc	Yearly cleaning grant	585.00		585.00	
May 8	Zurich	Annual insurance	1015.92		1015.92	
May 9	Rialtas	Annual agreement	210.00	42.00	252.00	
May 10	N Power	Christmas Lights	568.23	28.41	596.64	
May 11	Vision ICT	Website/email host annual	336.25	67.25	403.50	
May 12	ERYC	Playing fields annual rent	5450.00		5450.00	
May 13	Vision ICT	SSL certificate	50.00	10.00	60.00	
	Total		18362.05	147.66	18509.71	

To Note

May 2	Clerk	Salary	1418.65		1418.65	
May 3	HMRC	Tax and NI	307.30		307.30	
May 4	ERYC	Pension	337.38		337.38	
May 5	Clerk	Refund of phone line	19.19		19.19	
	Total		2082.52		2082.52	

RESOLVED: Noted that the next meeting scheduled meeting of Council will be held on Monday 1st June 2026 in Swanland Village Hall.

Meeting started **7pm** and closed **8.38pm**

Published on **2nd June 2026**

Initial:
Page

To be completed by the person presiding at the meeting where the minutes are adopted.

Signed:

Print Name:

Print Position:

Date: