



Swanland Parish Council

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01482 632309

Minutes of an Ordinary Meeting of the Council.

Minutes of the meeting held on 3rd August 2026 in Swanland Village Hall.

Members Present: Chair / Person Presiding Cllr Shepherd, Cllrs Kyaing, Boot, Hopton, Waddington and May.

Meeting Clerk: Michelle Hopton

Others in attendance: 11 members of the public. Ward Cllr Corless and Hopton

Minutes

4003. 1. Apologies

Cllrs Ambler and Brown.

4004. 2. Declarations of interest

The following declarations of Interest were made – 14.5 Cllr Hopton

4005. 3. Minutes of the meeting held on 6th July 2026

Cllr Shepherd proposed, seconded by Cllr Kyaing that the minutes be accepted as a true and accurate record of the meeting.

RESOLVED: The minutes were approved as a true and accurate record.

4006. 4. Local Police Update No update.

4007. 5. Public Participation questions were raised regarding the planning application in connection with the paddle court at the Yard, the apple tree in the flower bed around the pond has died and been removed, this was discussed regarding its replacement and will be on next month agenda. Queries were raised regarding the frequency of the 150 bus and also the overgrown shrubbery around the bus stop on Greenstiles Lane, the clerk will look into both.

4008. 6. East Riding Ward Councillors report Ward Cllr Hopton and Corless gave updates on issues raised by residents regarding working hours at the Crest Nicholson site, an abandoned car on Main Street, and an update on recently repaired verges. Cllr Hopton gave thanks for all those involved in the recent painting of the fence around the pond, updates on bins and the upcoming road closure on Ferriby High Road.

4009. 7. Planning (Cllr Hopton did not participate)

1. 72 Northfield 26/01649/PLF No Objections
2. Westfield House 26/01562/PLF No Objections
3. Southwold 30 Tranby Lane 26/01853/PLF Objections

4010. 8. Consultation on the new Local Plan The Chair will send an email on behalf of the Parish Council once all Councillors have submitted their comments.

4011. 9. Book Box The Chair will contact the founder of TRR book club again.

4012. 10. To receive reports from

Swanland Village Association Updates were given.

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Swanland Village Hall Updates were given which included changes in the Trustees, solar panels and car park trials.

Swanland Playing Fields Updates were given from the recent meeting.

Swanland Pond Partnership Updates were given regarding water levels, wildlife, aeration and the next pond maintenance day. Thanks were also given to Cllr May for obtaining the certificate for the reed spraying.

Swanland Community Forum No Updates.

4013. 11. It was agreed to advertise the vacancy for co-option of a councillor.

4014. 12.1 Complaints policy reviewed and **agreed** to renew

12.2 Gifts and Hospitality policy reviewed and **agreed** to renew

12.3 Subject Access Request form and Guidance reviewed and **agreed** to renew

4015. 13. Clerks Report Clerk advised the council that the annual external audit report carried out by PKF Littlejohn had now been completed by them reporting no amendments. An update was given regarding the application for s106 funding and grant funding for the playing fields.

4016. 14. Accounts

14.1 Payments: £6685.50

14.2 Receipts:

14.3 Cost Centre Report: Circulated

14.4 Transfer of Money: £6700.00

Cllr Hopton left the room and Cllr Corless left the meeting.

14.5 To approve and agree payments: Proposed: Cllr Shepherd Seconded Cllr Boot

To Note

Item	Name	Description	Net	Vat	Total	Auth
Aug 1	Clerk	Expenses	10.98		10.98	
Aug 6	Martin Clarkson	Painting Pond fence	4214.00		4214.00	
Aug 7	PKF Littlejohn	External audit	315.00	63.00	378.00	
	Total		4539.98	63.00	4602.98	

To Note

Aug 2	Clerk	Salary	1418.65		1418.65	
Aug 3	HMRC	Tax and NI	307.30		307.30	
Aug 4	ERYC	Pension	337.38		337.38	
Aug 5	Clerk	Refund of phone line	19.19		19.19	
	Total		2082.52		2082.52	

RESOLVED: Noted that the next meeting scheduled meeting of Council will be held on Monday 7th September 2026 in Swanland Village Hall.

Meeting started **7pm** and closed **8.22 pm**

Published on 8th September **2026**

To be completed by the person presiding at the meeting where the minutes are adopted.

Signed:

Print Name:

Print Position:

Date:

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