SWANLAND PARISH COUNCIL

THE ANNUAL MEETING OF SWANLAND PARISH COUNCIL

will be held at Swanland Village Hall
following the Annual Parish Meeting on Wednesday 6th May following the Annual meeting of the Parish of Swanland.

You are hereby summoned to attend the above meeting for the purpose of transacting the following business. Members of the public are welcome to attend.

Michelle Kopton Parish Clerk & RFO …….. Tuesday 28th April 2026

This being the Annual Meeting of the Swanland Parish Council the first item is the election of chairman for the ensuing year.

AGENDA

1. **Present:**
2. **Apologies for absence:**
3. **To approve the minutes of the Annual meeting of Swanland Parish Council held on 7th May 2025:**
4. **Chairman:** To elect Chairman for the forthcoming year and to receive Declaration of Acceptance of Office.
   Proposed: Seconded:
5. **Vice Chairman:** To elect Vice Chairman.
   Proposed: Seconded:

6. **To appoint Councillors in areas of council business and liaison with external bodies:**
   Human resources group:
   ERNCLLA:
   Allotments:
   Village Pond:
   Newsletter:
   Playing Fields Association:
   Village Hall:
   Community Forum:
7. **Signatories for cheques/on line banking**

8. **To Appoint the Internal Auditor.**

9. **To review and approve Standing Orders and Financial Regulations.**

10. **To set and agree the dates for ordinary parish council meetings for 2026/2027.**

11. **To confirm all councillors have reviewed their register of interest.**